

**APPENDIX  
OF  
CAMP  
FORMS**

## PRE-CAMP PLANNING CHECKLIST

### January

- Obtain Scout commitments for camp attendance
- Confirm camp leadership
- Schedule camp promotion presentation for Scouts and parents
- Attend Camp Kick-Off Meeting – February 9, 2006

### February-March

- Conduct Camp promotion presentation for Scouts and parents
- Submit **\$50.00** non-refundable per person deposit by April 1, 2006
- Begin choosing summer camp program
- Collect camp fees from Scouts



### April

- Submit Camp fees and registrations to Council Resource Center by May 1, 2006
- Pass out Medical Forms: new all inclusive forms for those who do not already have a completed Class 2 or 3 to Scouts and Leaders
- Pass out new medical form to those with Class 2 or 3's so they may complete the Administration of Medication portion
- Campership Applications will be available to all units and Scouts
- Collect remaining camp fees from Scouts (if necessary)

### May-June

- Collect Medical Forms from Scouts and Leaders
- Collect new medical forms from those using Class 2 or 3 with Administration of Medication portion completed
- Attend Pre-Camp Leaders Meeting as scheduled, Scout Resource Center.
- Submit Brunch Order
- Submit Camp Photo Order
- Confirm Camp leadership, transportation and equipment
- Collect remaining camp fees from Scouts (if necessary)
- Campership Applications due to the Council on June 1<sup>st</sup> – NO EXCEPTIONS

### July-August

- Collect Medical Forms from Scouts and leaders
- Collect Administration of Medication Forms from Scouts and leaders
- Attend Pre-Camp Leaders Meeting as scheduled
- Submit Brunch Order
- Submit Camp Photo Order
- Collect remaining camp fees from Scouts (if necessary)
- Make campsite reservation for 2006
- Enjoy your week at Camp Sequassen
- Request any refunds by August 31<sup>st</sup>. **NO EXCEPTIONS**

## UNIT EQUIPMENT CHECKLIST

The following list is meant as a general guide for your unit.

- |                          |                       |                          |                       |
|--------------------------|-----------------------|--------------------------|-----------------------|
| <input type="checkbox"/> | Medical Forms         | <input type="checkbox"/> | American Flag         |
| <input type="checkbox"/> | Troop First Aid Kit   | <input type="checkbox"/> | Troop Reference Books |
| <input type="checkbox"/> | Rope                  | <input type="checkbox"/> | Propane Lanterns      |
| <input type="checkbox"/> | Mantles               | <input type="checkbox"/> | Matches               |
| <input type="checkbox"/> | Cooking Equipment     | <input type="checkbox"/> | Clock                 |
| <input type="checkbox"/> | Troop/Patrol Flags    | <input type="checkbox"/> | Scout Sprit           |
| <input type="checkbox"/> | Advancement Materials | <input type="checkbox"/> | Other items as needed |

## PERSONAL EQUIPMENT CHECKLIST

This is only a suggested list. Items should be labeled with Scout's name.

- |                          |                         |                          |                              |
|--------------------------|-------------------------|--------------------------|------------------------------|
| <input type="checkbox"/> | Medication (if needed)  | <input type="checkbox"/> | Scout Handbook               |
| <input type="checkbox"/> | Pen/Pencil/Paper        | <input type="checkbox"/> | Shorts                       |
| <input type="checkbox"/> | Class A Uniform         | <input type="checkbox"/> | Class B Uniform*             |
| <input type="checkbox"/> | Long pants              | <input type="checkbox"/> | Long sleeve shirts           |
| <input type="checkbox"/> | Jacket                  | <input type="checkbox"/> | Sweatshirt                   |
| <input type="checkbox"/> | Boots                   | <input type="checkbox"/> | Sneakers                     |
| <input type="checkbox"/> | Poncho/Raincoat         | <input type="checkbox"/> | Sleeping Bag/Blankets        |
| <input type="checkbox"/> | Towel/Washcloth         | <input type="checkbox"/> | Shampoo/Soap                 |
| <input type="checkbox"/> | Aquatics Shoes          | <input type="checkbox"/> | Toothbrush and toothpaste    |
| <input type="checkbox"/> | Insect Repellent        | <input type="checkbox"/> | Flashlight (extra batteries) |
| <input type="checkbox"/> | Socks                   | <input type="checkbox"/> | Swim suit                    |
| <input type="checkbox"/> | Pillow                  | <input type="checkbox"/> | Underwear                    |
| <input type="checkbox"/> | Advancement materials   | <input type="checkbox"/> | Camera (optional)            |
| <input type="checkbox"/> | Fishing pole (optional) | <input type="checkbox"/> | Compass                      |
| <input type="checkbox"/> | Spending money          | <input type="checkbox"/> | Watch (optional)             |
| <input type="checkbox"/> | Backpack                | <input type="checkbox"/> | Mosquito netting             |



Please note: Scouts and leaders will wear Class A (uniform shirt with trousers/shorts and belt) to dinner each day. Class B (Scouting T-shirt with trousers/shorts and belt) will be worn to breakfast, lunch, and to program areas unless special clothing, like swimming trunks are required.

If you forget something...Some items may be available at the Trading Post.



## REQUEST FOR INFORMATION

Summer may seem like a long time away, but it is time to start planning for the 2006 Camp Season. We have prepared the following information to let you know how your Scouts can experience a summer of fun, adventure and challenges.

In an effort to assist your unit in planning for summer camp, we will provide you with the necessary tools and resources to make your camp experience a memorable one.

The following information is available. Please check the items of interest to you and mail, fax (203-876-6884) or e-mail at [amatusz@bsamail.org](mailto:amatusz@bsamail.org) this form to the Council Service Center.

- 2006 Camp Leaders Guide
- Camp Promotion Presentation month \_\_\_\_\_
- Tour of Camp Sequassen
- Camp Promotion Brochures
- Camp Promotional Video
- Leader's Meeting \_\_\_\_\_

Unit # \_\_\_\_\_ District \_\_\_\_\_ Council \_\_\_\_\_

Unit Leader \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Fax) \_\_\_\_\_

To help us to serve you better, please answer the following questions.

Is your unit registered for Camp Sequassen in 2006?  Yes  No

If yes, what week \_\_\_\_\_ Campsite \_\_\_\_\_

What other camps does your unit attend? \_\_\_\_\_

How many Scouts does your unit take to camp? \_\_\_\_\_

**We look forward to seeing you at Camp Sequassen!**

*Please mail or fax this form to Anna at  
Connecticut Yankee Council, BSA*

*P.O. Box 32*

*Milford, CT 06460-0032*

*Fax: (203) 876-6884*

## REFUND REQUEST FORM

**Name:**

**Address:**

**City:**

**State:**

**Telephone:**

**Unit Leader:**

**Week #**

**Campsite:**

**Reason for Refund: (Must be completed)**

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### REFUND POLICY

Full refund less \$50.00 non refundable deposit will be issued if cancellation occurs 30 days or more prior to the start for the scheduled week. The camp fee minus \$100.00 will be issued if cancellation is within 29-11 days prior to the start of the scheduled week. No refund if cancellation occurs 10 days or less of start of camp week. Refund requests must be submitted in writing to the Milford Resource Center.

**No refunds will be approved after August 31, 2006**

**Amount Paid to Date:**

\$

**Less Non-Refundable Deposit**

\$ - 50.00

**Total Refund Due:**

\$

**Mail Refund to:**

Name:

Address:

City:

State:

Zip:

Unit Leader Approval:

Date

Camp Director Approval:

Date

Refund Request Received

Date

By

Refund Issued

Date

Amount

Check No#

## MERIT BADGE PRE-REGISTRATION PROCEDURE

- 1) Complete Name, Unit Number, Campsite, and Age. Also include the name of your unit leader. Be sure that all information is complete and can be read easily.
- 2) **Merit Badge Program:** Circle the (X) in the box of the merit badge or program you wish to pre-register for. Please Note: Merit badge classes are offered during the times that an X appears in the box.
- 3) **Wilderness Patrol Program:** If you are participating in the Wilderness Patrol Program do not fill out the merit badge registration form. Please complete the form specifically for Wilderness patrol and check the merit badge that you would like to sign up for that will take place at 11:00 (Second and First Class rank Scouts only) and 2:00.
- 4) In order to provide the best quality merit badge program, some merit badges and programs are limited to a maximum number of participants. Every effort will be made to accommodate Scouts who have pre-registered and have turned in their form during (or before) the Pre-Camp meeting two weeks before your units' arrival in camp.
- 5) Scouts are asked to complete any prerequisites required prior to coming to camp. Partial credits will be issued for any merit badge requirements not completed prior to or at camp.
- 6) Be familiar with requirements for each merit badge. Be sure to have the most recent merit badge book or requirement book. Merit badge books will be available at the camp Trading Post.
- 7) Some merit badges require equipment or kits to complete the merit badge. Bring them with you or be prepared to purchase them at the camp Trading Post.
- 8) Return the Summer Camp Pre-Registration Form to your Unit Leader as soon as it is finished so that they can forward the form to the camp for processing.
- 9) If you have any questions regarding the Merit Badge Pre-Registration process, please contact your Unit Leader.
- 10) Get ready to have a great week at Camp Sequassen!

## Merit Badge Registration Form

Scouts Name \_\_\_\_\_ Age \_\_\_\_\_ Troop \_\_\_\_\_ Week Attending \_\_\_\_\_

Campsite \_\_\_\_\_ Scoutmaster Approval \_\_\_\_\_

Merit Badges	9:00	10:00	11:00	2:00	3:00	4:00	7:00	APPT.
<b>The merit badges in this section are available for Scouts of all ages</b>								
Archery	X	X	X					
Art				WP				X
Athletics	X							
BSA Lifeguard (3)				X				
Camping	X	X		X				
Canoeing			X		X			
Cooking			X	X				
Energy		X						
Environmental Science (2)	X		X	X	Both 11:00 and 2:00 sessions must be attended to complete merit badge			
Finger Printing/Sculpture				WP				
Fish & Wildlife Management		X						
Fishing			X	X				
Fire Safety (5)				WP				
Forestry			X	X				
Indian Lore		X						
Learn-to-Swim (5)		X	X	WP				
Leatherwork (5)			X	WP				
Lifesaving (2)	X							
Mammal Study								X
Metalworking	X		X	X				
Nature	X		X					
Orienteering	X		X					
Pioneering	X	X						
Rifle Shooting	X	X	X					
Rowing	X	X						
Sm. Boat Sailing (2)		X		X				
Soil & Water Conservation				X				
Sports		X						
Swimming (5)	X		X	WP				
Traffic Safety	X							
Wilderness Survival			X	X				
Woodcarving	X	X						
<b>Scouts 13 or older may select from this section as well as the section above</b>								
Cinematography, Graphic Arts and Photography (2)	X							
Climbing (2)		X						
<b>Scouts 14 or older may select from this section as well as either section above</b>								
Backpacking		X						
First Aid								X
Geology	X		X					
Motorboating (5)	X		X					
Shotgun Shooting (6)				X	2:00-3:00 Mon & Tues, 1:00-4:00 Wednesday			

Merit badges indicated with WP are classes that Scouts in Wilderness Patrol will have priority registration.

**2006 WILDERNESS PATROL – FIRST YEAR CAMPER PROGRAM**

Please complete the following form to sign up for the Wilderness Patrol program:

Name: \_\_\_\_\_ Unit #: \_\_\_\_\_ Campsite: \_\_\_\_\_

Rank: \_\_\_\_\_ Age: \_\_\_\_\_ Number of Summers camped at Sequassen: \_\_\_\_\_

**1) What merit badge would you like to take at 11:00 if you are currently Second or First Class?**  
(Please put an X on the line following the merit badge)

Archery	_____	Metalworking	_____
Cooking	_____	Nature	_____
Fishing	_____	Orienteering	_____
Forestry	_____		
Leatherwork	_____		

**2) What merit badge would you like to take at 2:00?**  
(Please put a X on the line following one merit badge)

Art \_\_\_\_\_

Fingerprinting/Sculpture \_\_\_\_\_

Fire Safety \_\_\_\_\_

Swimming \_\_\_\_\_ (Scout must be a Blue Swimmer to take this merit badge)

**1) Are there any skills which you feel should be covered during your week at camp? Are there any requirements which you are specifically looking to have completed?**

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**2) What are you most looking forward to while at camp?**

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I have reviewed the above information and recommend this Scout for the Wilderness Patrol Program.

\_\_\_\_\_  
SCOUTMASTER SIGNATURE

\_\_\_\_\_  
DATE

## 2006 UNIT SWIM CLASSIFICATION

Unit No.	Campsite	Date of Swim Test:
Unit Leader:		
Address:		Telephone:
City:	State:	Zip:

**This is the individual swim classification record as of this date. Any changes in status after this date i.e., non-swimmer to beginner or beginner to swimmer would require a reclassification test by the Camp Aquatics Director. All Scouts and leaders must complete the swim classification test and record.**

**Special Note: When swim tests are conducted away from campo or at the point of activity, the Aquatics Director shall at all times reserve the authority to review or retest all participants to assure that standards have been maintained.**

**Please attach a copy of your certification to this form.**

	Full Name (Please print)	Swim Classification		
		Non-Swimmer	Beginner	Swimmer
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Name of person conducting test – (attached copy certification) \_\_\_\_\_ -**  
 \_\_\_\_\_

**Signature: \_\_\_\_\_**

# Boy Scout Swim Classification

It is the unit leader's responsibility to ensure that the swim test administrator understands the standards for the Boy Scouts of America's swim classification. Please have your test administrator read and sign this description of the classification. The administrator must also attach a copy of his or her certification, including CPR and expiration date to this paper and this should be submitted with the unit classification sheet. Sheets without this information will not be accepted at summer camp.

**Nonswimmers (white)** have not passed a swimming test.

**Beginners (red) must pass this test:** jump feet first into water over the head in depth, level off, swim 25 feet on the surface. Stop, turn sharply, resume swimming as before and return to the starting place.

**Swimmers (blue) pass this test:** jump feet-first into water over the head in depth. Level off and swim 75 yards in a strong manner using one or more of the following strokes: sidestroke, breaststroke, trudgen, or crawl; then swim 25 yards using an easy resting backstroke. The 100 yards must be completed in one swim without stops and must include at least one sharp turn. After completing the swim, rest by floating.

**I understand the national standards of the Boy Scouts of America for swim classification and I have administered the test in a manner supporting these standards.**

**Signature of administrator:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# CONNECTICUT YANKEE COUNCIL, BSA CAMPSHIP APPLICATION 2006



THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED  
NO LATER THAN MAY 31, 2006

**Please attach this form to your registration form and include a non-refundable \$50 deposit.**

The information you provide on this form will be kept strictly confidential. However, names of recipients may be publicized to promote the aims of the Boy Scouts of America. A separate application is required for each applicant. Camperships normally provide up to one half of the fee. Larger camperships must be fully justified below.

Name: \_\_\_\_\_ Unit: \_\_\_\_\_ of: \_\_\_\_\_  
(City or town)

Full Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Age: \_\_\_\_\_ Phone: \_\_\_\_\_ Rank: \_\_\_\_\_ E-mail: \_\_\_\_\_

Camp Attending: \_\_\_\_\_ Dates of Camp: \_\_\_\_\_

- A. Amount of event fee (least expensive rate available) \$ \_\_\_\_\_
- B. Amount of money Scout can earn – A Scout is thrifty \$ \_\_\_\_\_
- C. Amount of money family can provide \$ \_\_\_\_\_
- D. Amount of money chartering organization can provide \$ \_\_\_\_\_
- E. Assistance from any other source for this event \$ \_\_\_\_\_
- F. Amount of money needed for campership [A-(B+C+D+E)=] \$ \_\_\_\_\_

Number of family members in your household, including parents/guardians: \_\_\_\_\_

What is the family's combined NET (take home) annual income: \_\_\_\_\_

AFDC/Welfare/Food stamps/Foster Care Number: \_\_\_\_\_

Statement concerning need (please explain thoroughly, you may attach additional pages or write on the back of this page):

\_\_\_\_\_

\_\_\_\_\_

As a parent or guardian of the above named individual, I certify that he needs the financial aid requested. I understand that any assistance awarded will be credited against his fee and cannot be transferred or used in any other way.

**Forms must be signed by the unit leader prior to being forwarded to the Scout office.**

Parent/Guardian's Signature: \_\_\_\_\_ Daytime phone No. \_\_\_\_\_ Date: \_\_\_\_\_

I have reviewed this application and verify this Scout is registered in my unit, in good standing  
and deserving of the assistance requested.

Unit Leader: \_\_\_\_\_ Unit: \_\_\_\_\_ Date: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Daytime Phone No. \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Date Application received: \_\_\_\_\_ Amount of approved campership: \$ \_\_\_\_\_





**CAMP SEQUASSEN 2006**  
**Provisional Summer Camp Reservation Form**

Name: \_\_\_\_\_ D.O. B. \_\_\_\_\_ Rank: \_\_\_\_\_ Position: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_

Unit: \_\_\_\_\_ District: \_\_\_\_\_ Council: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Emergency phone number: \_\_\_\_\_

Week 1: \_\_\_\_\_ Week 2: \_\_\_\_\_ Week 3: \_\_\_\_\_ Week 4: \_\_\_\_\_

Week 5: \_\_\_\_\_ Week 6: \_\_\_\_\_ Eagle Week 1: \_\_\_\_\_ Eagle Week 2: \_\_\_\_\_

I am attending Camp Sequassen with my troop \_\_\_\_\_, week \_\_\_\_\_.

I am attending as a Provisional Camper \_\_\_\_\_.

This is my (first – second-third) week attending camp \_\_\_\_\_.

I would like brunch tickets \_\_\_\_\_ Adults @ \$7 each or \_\_\_\_\_ Children (8 and younger) @ \$4

I am applying for a campership \_\_\_\_\_.

I have enclosed my \$50 non-refundable deposit \_\_\_\_\_.

I am registering for Eagle Week with my Scoutmaster's recommendation, below.

**Note to Scoutmaster: The above named Scout is applying to attend Eagle Week, a program for 13 year old and older Star and Life Scouts who are candidates for advancement to Eagle Scout within the next 12 months. Do you recommend this Scout for Eagle Week at this time?**

YES \_\_\_\_\_ Please Call me: \_\_\_\_\_ Signed: \_\_\_\_\_

Amount Enclosed: \$ \_\_\_\_\_ Check No. \_\_\_\_\_

Credit Card Payment: Visa, Mastercard, American Express No. \_\_\_\_\_

Exp. Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Please return to: Connecticut Yankee Council, BSA  
Camp Sequassen Boy Scout Resident Camp  
P.O. Box 32  
Milford, CT 06460-0032

For additional information, please visit our website: [www.ctyankee.org](http://www.ctyankee.org)

**CAMP HEALTH FORM  
LOCATED SEPARATELY  
AS A PDF**