

Passports

EACH PERSON WILL NEED:

1. For first time applicants or applicants under 16: APPLICATION DS-11. You can get this at the website TRAVEL.STATE.GOV, or at our post office.

Adults reapplying for a new passport can use DS-82.

2. PROOF OF CITIZENSHIP: First time applicants need their certified birth certificate, long form with both parents name, a file date and seal on it. This is the BC from the town, not the hospital. Previous 5 year passport holders need their old passport and a COPY of their BC. Passport holders of a 10 year passport need only their old passport.

3. PROOF OF IDENTITY: Copy of parents drivers license, front and back, preferably on the same page.

4. COLOR PHOTOGRAPHS: We charge \$15.00. Tell me if you want the service and I will bring my equipment. Costco also takes an excellent picture.

5. BOTH PARENTS MUST BE PRESENT FOR ANY APPLICANT UNDER 16. ONE PARENT MUST BE PRESENT FOR A 16-17 YEAR OLD. 18 AND OVER NEED NOT HAVE A PARENT PRESENT.

6. FEES: Check to the U.S. DEPT. OF STATE for \$80.00 for anyone under 16. Check to the U.S. DEPT. OF STATE for \$110.00 for anyone 16 and over. Personal check ok, multiple family members applying can use one check.

Check for \$25.00 to USPS for passport processing. Add \$15.00 if pictures are taken.

Have people log onto TRAVEL.STATE.GOV.

THE WEBSITE COVERS JUST ABOUT EVERYTHING WE HAVE SPOKEN ABOUT.